Withdrawal Form

WITHDRAWAL POLICY

If, for any reason, a student chooses to withdraw from a program, a Study Abroad Office Withdrawal Form (available online or at the Study Abroad Office) must be completed. Verbal statements of withdrawal will not be considered as notification of withdrawal; therefore, the student will still be considered a program participant until written notification is received. Availability for refund will be based on the date that the Withdrawal Form is received by the Study Abroad Office. If acceptance is revoked for any reason, the student is responsible for fees incurred as stated below.

PRIOR TO THE COMMITMENT DEADLINE – If a student withdraws from a program prior to the commitment deadline, he/she will be refunded all funds, less the $100 application fee and any non-recoverable costs (such as housing deposits, field trip pre-payments, etc.) incurred and/or committed on the student’s behalf by UM and its affiliates at the time of withdrawal.

AFTER THE COMMITMENT DEADLINE – If a student withdraws from a program after the commitment deadline, he/she will be financially responsible for the $100 application fee and a $500 penalty and any non-recoverable costs (such as housing deposits, field trip pre-payments, etc.) incurred and/or committed on the student’s behalf by UM and its affiliates at the time of withdrawal.

In the event that extreme circumstances during the 30 days prior to the program’s start cause the student to withdraw, the Study Abroad Director will review the situation on a case-by-case basis. At the discretion of the director, any funds that are recoverable and uncommitted may be refunded, less the $500 penalty and $100 application fee.

Under no circumstances can any refund requests be considered for students who have completed a program. Any disputes over refunds after an official withdrawal must be directed to The University of Mississippi Refund Committee through the Office of the Bursar.

Please explain your reason for withdrawing:

_________________________________________________________________________________________________
_________________________________________________________________________________________________
_________________________________________________________________________________________________
_________________________________________________________________________________________________

I, _________________________________________, am withdrawing from my chosen study abroad program and understand and agree to comply with the UM Study Abroad Office Withdrawal Policy as stated above.

_________________________________________________________                      _____________________________
Signature               Date

Name: _____________________________________
first                                                     last

UM ID Number: ________________________________
Email address: ________________________@go.olemiss.edu

Country of Study: ____________________________
Program: __________________________________

Term: ______________________________________
Withdrawal Billing or Refund Form
(Study Abroad Office Use Only)

Student’s Full Name: ___________________________________

Student ID Number: ___________________________________

Program Term: ________________________________________

Date of Withdrawal: ____________________________________

Previously Charged:

Tuition  _____________________________
Fees       _____________________________
TOTAL  _____________________________

To Be Refunded:

Tuition  _____________________________
Fees       _____________________________

To Be Charged:

____________________________________

Charge/Refund Date Processed: ______________________  Initials: ___________

Website Status Changed to “Withdrawn”

Date Processed: ______________________  Initials: ________________